

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
September 21, 2021**

These are the minutes of the Regular Board Meeting held on September 21, 2021. The meeting was called to order at 6:03 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President
Daniel Legault, Board Member
Robert Lewis, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant to the Superintendent for Inclusive Education
Jerilee DiLalla, Assistant Superintendent for Human Resources
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
Jill Reichhart, Treasurer and Finance Director
Darrin Winkley, Assistant Superintendent for Business
Deb Moyer, District Clerk
Scott Daly
Kelly Daly
Diane Ruthersford
Sundae Avery
Lisa Lancia
Palma Madsen
Lisa Montanaro
Paul Montanaro
Toni Helwig
Shelly Kemblowski
Leslie Daum
John Akers
David Goldstein
Rebecca Tibbits
Jerrod Roberts
Kellie Mesler
Alison Tintera
Carolyn Tintera
Matt Komendat
Melody Davis
Kevin Rademacher

Excused:

David Howlett, Board Member
Kathy Robertson, Board Member

ORDER OF THE AGENDA

Mr. Legault moved, seconded by Mr. Turbeville, the Board approved the order of the agenda. The motion carried 5-0.

MINUTES

Mr. Lewis moved, seconded by Mr. Turbeville, the Board approved the September 7, 2021 Regular Board

Meeting minutes. The motion carried 5-0.

BOARD PRESENTATIONS

- The Oliver Middle School team was formally recognized as a State and National School to Watch.

COMMUNICATION – PUBLIC COMMENT

- Kelly Daly addressed the Board regarding return to play protocols for athletes.
- Leslie Daum thanked the Board for their leadership; offered a flag donation for Veterans' Day and discussed various scholarships.

BOARD REPORTS

- Ms. Carbone gave an update on the September 8 Monroe County School Boards Leadership meeting where they discussed public comments at board meetings.

1. New Business

None

2. Policy Development

None

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- Dr. Kluth thanked Orlando Benzan and Mike Zale and the many students and staff who volunteered with FoodLink – it was a great turnout.
 - Dr. Kluth reported a digital equity survey will be coming out soon to ensure all students have technology and are able to navigate in current climate. Additionally, staff, students and parents are being surveyed regarding 24/7 tutoring.
 - Dr. Kluth also shared the K-5 reading committee met thanks to Brandon Broughton and reading coaches.
- 3.2 Mr. Harradine moved, seconded by Mr. Turbeville, RESOLVED, the Board approved the American History Trip for 5/17/22-5/20/22. The motion carried 5-0.
- 3.3 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.
- Ms. Carragher reported this year's state performance plan indicator we need to report on is the timely evaluation of students. She is not expecting any issues.
- 3.4 Mr. Turbeville moved, seconded by Mr. Legault, the Board approved Consent Items (CSE) 3.4.1-3.4.6. The motion carried 5-0.
- 3.4.1 On July 29, August 30, September 1, 2 and 7, 2021, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.4.2 On August 31, September 1, 2, 8 and 13, 2021, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.3 On June 15, August 25, 31 and September 21, 2021, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.4.4 On August 30, 2021, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.5 On September 3 and 10, 2021, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.6 On August 17, September 3, 7, 8, 10, and, 13, 2021, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Turbeville moved, seconded by Mr. Legault, the Board approved Personnel 4.1-4.13. The motion carried 5-0.

CERTIFIED**4.1 Appointments**

- 4.1.1 Sydney Telek, to be appointed as a technology teacher at the high school effective October 18, 2021. Initial certificate in technology. Probationary period October 18, 2021 through October 17, 2024. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$ 42,408. (prorated \$ 36,046)

4.2 Resignations

- 4.2.1 Kelly Lincoln, High School Social Worker, resigning effective October 8, 2021.

4.3 Substitutes

- 4.3.1 Steffany Celento
 4.3.2 Thomas Langelotti
 4.3.3 Austin Reed (Contracted Building Substitute, \$130/day)

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 Abigail Aruck
 4.4.2 Allison Damuth
 4.4.3 Angela DeGennaro, pending fingerprint clearance
 4.4.4 Briana Fortier, pending fingerprint clearance
 4.4.5 Taylor Manley, pending fingerprint clearance
 4.4.6 Sarah Mills
 4.4.7 Catherine Moen
 4.4.8 Hannah True

4.5 Leaves of Absence

- 4.5.1 Elizabeth Blosenhauer, to begin an unpaid leave of absence effective September 29, 2021 through June 24, 2022.

4.6 Other

- 4.6.1 **UPDATE** Neil Paul, E-Sports Advisor, Level J, Step 1 ~~Split w/ Hotchkiss & Miller, \$266.33~~
Split w/ Miller, \$399.50.
 4.6.2 **UPDATE** Joshua Miller, E-Sports Advisor, Level J, Step 1 ~~Split w/ Hotchkiss & Paul, \$266.33~~
Split w/ Paul, \$399.50.
 4.6.3 Andrew Guignon, Ginther School Grade Chair- 1st grade (Split w/ Dettman) \$1188.50.
 4.6.4 Deena Trapasso, Mentor Teacher, \$1000.
 4.6.5 Frances Teta, High School Bookstore Advisor Level J, Step 1 Split w/ Sodoma \$399.50.
 4.6.6 Suzanne Sodoma, High School Bookstore Advisor Level J, Step 1 Split w/ Teta \$399.50.
 4.6.7 Randall Yu, MTSS (Multi-Tier System of Support) Tier 1 Committee Member, \$500.
 4.6.8 Randall Yu, MTSS (Multi-Tier System of Support) Tier 2 Committee Member, \$500.
 4.6.9 Creation of one (1.0 FTE) school psychologist position.

CLASSIFIED**4.7 Appointments**

- 4.7.1 Gina Sweeney, to be appointed as a provisional Office Clerk II (12 Months, Exempt) in the Instruction Office effective October 6, 2021. Rate is set at \$25.00 per hour. Probationary period is to be determined.
 4.7.2 Amanda Shaffer, to be appointed as a probationary Food Service Helper at the High School effective September 27, 2021. Rate is set at \$13.46 per hour. Probationary period begins on September 27, 2021 and ends on September 26, 2022. (Pending fingerprint clearance.)
 4.7.3 Melisa Dickinson, to be appointed as a provisional Office Clerk II at the Oliver Middle School effective September 22, 2021. Rate is set at \$18.95. Probationary period is to be determined.

- 4.7.4 Sarah True, to be appointed as a probationary Office Clerk II at the High School effective September 22, 2021. Rate is set at \$15.80 per hour. Probationary period begins on September 22, 2021 and ends on December 21, 2021.
- 4.7.5 Jaclyn Stalter, to be appointed as a temporary Office Clerk III in the Food Service Office effective September 22, 2021. Rate is set at \$14.45 per hour. Probationary period is to be determined.

4.8 Resignations

- 4.8.1 Gina Sweeney, Building Secretary Secondary, High School, resigning effective October 5, 2021, pending board approval to the position of Office Clerk II.
- 4.8.2 Alison (Allee) Costello, School Aide/Hall Monitor, High School, resigning effective September 13, 2021.
- 4.8.3 Colleen Privitera, Teacher Aide, Ginther School, resigning for the purpose of retirement effective November 13, 2021.

4.9 Substitutes

- 4.9.1 Deborah Ferries, Bus Attendant
- 4.9.2 Michelle Steicher, School Aide, pending fingerprint clearance
- 4.9.3 Jacob Vergari, Security

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 Camryn St Vil, Student Observer, (Jeanmary Day)
- 4.11.2 Magdalene Hantho, Field Experience, (Alicia Pakusch)
- 4.11.3 Luke Paulus, Student Teacher, (Barbara Harrington)

4.12 Leaves of Absence

- 4.12.1 Carla Carson, Bus Driver, effective September 2, 2021 through September 23, 2021.
- 4.12.2 Ana Cruz, Bus Driver, effective December 17, 2021 through January 7, 2022.
- 4.12.3 Victoria Santellanese, Bus Attendant, effective November 25, 2021 through November 25, 2022.

4.13 Other

- 4.13.1 UPDATE – Dale West, change from Provisional appointment to Probationary appointment as Data Analyst, effective September 15, 2021.
- 4.13.2 CORRECTION -- Cindy ~~Graham~~ **Graves** has been appointed as a substitute to the Student Learning Center at Oliver Middle School (at her current regular hourly rate) for the 2021-2022 school year.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
- Ms. Reichhart reported the Budget Subcommittee met last week and reviewed the budget process for the upcoming school year, grants and year-end balances. Next Board meeting cash bus purchase will be discussed. She shared she will be working with financial advisors on Friday to finalize if moving forward and will bring related information to next meeting.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- Mr. Winkley reviewed capital project development process and timeframe. He discussed increased volume of projects needing review at the State Education Department. Kevin Rademacher from LaBella Associates shared that most districts vote in December and there is a 6-month timeframe for design to get to the State Education Department for review.
- 6.2 Mr. Harradine moved, seconded by Mr. Legault, RESOLVED, that the Board of Education accept the 2021-22 District-wide Safety Plan. The motion carried 5-0.

- 6.3 Mr. Harradine moved, seconded by Mr. Lewis, RESOLVED that the Board of Education accept the 2021-22 Ginther, Barclay, Fred Hill, A.D. Oliver Middle School and High School Building Level Safety Plans. The motion carried 5-0.

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
- Ms. DiLalla reported that the planning for staff weekly COVID-19 testing or opting out (with vaccine proof) is moving along well to meet the NYS mandate. Surveys will go out by the end of the week to staff and testing is on track to start the week of October 4.

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno reported that teachers are excited about both resources for ELA pilot in grades K-5. Kindergartners are reading and writing and learning sight words and that makes it all worth it.
 - Mr. Bruno reported information from meeting with Dr. Mendoza. Monroe County has opportunity to receive \$15 million in grant money and will assist in reimbursing school districts for new testing requirement expenditures. He shared he talked with Dr. Mendoza to advocate that return to play protocols be more customized based on each student case. There is no latitude in this area since there are unknown effects of COVID-19. Mr. Bruno also shared he understands that copays add up quickly for families and are advocating for families that testing be free. The Monroe County Health department is trying to advocate with physicians and insurance companies to waive copays in those situations for symptomatic individuals.

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
9.2 2022-23 Budget Development Calendar
9.3 2021-22 MCSBA Calendar

10. Old Business

Mr. Turbeville moved, seconded by Mr. Lewis, the Board approved 10.1-10.3 (Old Business items from the Reorg meeting). The motion carried 5-0.

- 10.1 Erica Baase be designated as Treasurer of the Extra-Classroom Activity Funds in the High School for the 2021-2022 school year.
10.2 Randall Yu be designated as Ginther Dignity Act Coordinator for the 2021-2022 school year.
10.3 The following people be approved to serve as the building 504 Coordinators for the 2021-2022 school year:
- Ginther: Randall Yu
 - Barclay: Alana Roberts
 - Hill: Lauren Combo
 - Oliver: Jerrod Roberts
 - High School: Orlando Benzan, Michael Bourne, and David Iacchetta

11. Other Items of Business

None

12. Round Table

- Mr. Turbeville shared it was good to see everyone for homecoming.
- Mr. Lewis shared there were some challenges at the game but there were a lot of good parts and a lot of fun people.
- Mr. Harradine commented that all of Spirit Week was very well done and thanked the many people who worked hard all week.

- Mr. Bruno added that he wanted to acknowledge approximately 3,000 people came through campus and many came through food truck lines. He thanked our Buildings and Grounds team for turning the campus beautiful again by sunrise the next morning and for doing a phenomenal job. He acknowledged there were some challenges at the game as with any school system and said all issues are being addressed. He thanked everyone and security for doing a great job.

13. Executive Session

- 13.1 Mr. Legault moved, seconded by Mr. Turbeville, the Board adjourned the regular meeting at 7:04 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 5-0.

Mr. Lewis moved, seconded by Mr. Turbeville, the Board entered into executive session at 7:18 p.m. The motion carried 5-0.

Mr. Turbeville moved, seconded by Mr. Legault, the Board adjourned executive session and entered into regular session at 9:07 p.m. The motion carried 5-0.

13. ADJOURNMENT

- 13.1 Mr. Turbeville moved, seconded by Mr. Legault, the Board adjourned the meeting at 9:07 p.m. The motion carried 5-0.

Prepared by:



Debra S. Moyer, District Clerk

10/6/21

Date