

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
January 23, 2024**

These are the minutes of the Regular Board Meeting held on January 23, 2024. The meeting was called to order at 6:03 p.m. by President Harradine.

The following Board Members were in attendance:

Terry Ann Carbone, Board Member
Jeffrey Harradine, President
David Howlett, Board Member
Robert Lewis, Vice President
Kathy Robertson, Board Member
David Stroup, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction
Jerilee Gulino, Assistant Superintendent for Human Resources
Ryan Lanigan, Assistant Superintendent for Instruction
Darrin Winkley, Assistant Superintendent for Business
Jill Reichhart, Director of Finance
Deb Moyer, District Clerk
Pam Lashbrook
Abby Bristol
Tony Benson
Janice Waeghe
Scott Morrison
Tina Colby
Mike Bourne

ORDER OF THE AGENDA

Mr. Turbeville moved, seconded by Mr. Lewis, the Board of Education approved the order of the agenda. The motion carried 7-0.

MINUTES

Ms. Robertson moved, seconded by Mr. Stroup, that the Board of Education approve the January 9, 2024 Regular Meeting Minutes. The motion carried 7-0.

BOARD PRESENTATIONS

- Mr. Morrison, Barclay School Principal, presented highlights including: Strategic Plan, PBIS Activities, RtI Process, Professional Development opportunities, Curriculum Resources, Recognitions and upcoming events.
- Ms. Colby, Hill School Principal and Mr. Bourne, Assistant Principal, presented highlights including: MTSS, Climate and Culture, Diversity, Equity and Inclusion, and Innovative Practices (Virtual Calm Space).

COMMUNICATION – PUBLIC COMMENTS

- None

BOARD REPORTS

- Mr. Lewis and Mr. Bruno attended Labor Relations on Jan. 17. The meeting focused on negotiation strategies with bargaining units.

1. New Business

- None

2. Policy Development

- None

3. Instructional Planning & Services**3.1 Verbal – Ryan Lanigan, Assistant Superintendent for Instruction**

- Mr. Lanigan shared that New York State released new series of literacy briefs centered around the science of reading. Instructional leaders attended a training at BOCES 2 on Jan. 10. Mr. Lanigan and Mr. Broughton are working on training for staff.
- Mr. Lanigan shared Reading instruction is focus of governor’s budget and we are ahead of the curve.

3.2 Verbal – Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction

- Ms. Carragher is preparing for annual review season; providing professional development for staff on IEP writing.

3.3 Approval of CSE Recommendations (3.3.1-3.3.8)

Ms. Carbone moved, seconded by Mr. Lewis, RESOLVED, that the Board approved Consent Items (CSE) 3.3.1-3.3.8. The motion carried 7-0.

- 3.3.1 On December 14, 20 and 21, 2023, and January 3, 9 and 10, 2024 the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On December 11, 13, 14, 15, 18, 19, 20 and 21, 2023, and January 5, 9 and 12, 2024 the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On November 15, and December 6, 14, 20 and 21, 2023, and January 8, 2024 the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On December 8, 11, 13 and 20, 2023, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On November 21 and 30, and December 5, 13 and 21, 2023, and January 5, 8 and 9, 2024, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On November 30, and December 12 and 21, 2023, and January 2, 2024, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On December 11, 12, 14, 15 and 19, 2023, and January 3, 8, and 10, 2024, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.8 On December 8, 14, 15, and 19, 2023, and January 5 and 11, 2024, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Howlett moved, seconded by Mr. Stroup, RESOLVED, that the Board approved Personnel items 4.1-4.13. The motion carried 7-0.

CERTIFIED**4.1 Appointments**

- 4.1.1 Nina Danno, to be appointed as a long-term substitute LOTE Teacher at Oliver Middle School

effective January 29, 2024 through May 17, 2024. Annual salary \$43,000. (prorated \$16,124)

4.2 Resignations

- 4.2.1 Lauren Ferrimani-Smith, High School Social Worker, resigning effective January 17, 2024.
- 4.2.2 Jeanmary Day, Barclay School Nurse, resigning for the purpose of retirement effective February 24, 2024
- 4.2.3 Karen Bourg, Hill School Elementary Teacher, resigning for the purpose of retirement effective June 30, 2024.
- 4.2.4 Stephen Fiorino, Hill School Elementary Teacher, resigning for the purpose of retirement effective March 9, 2024.
- 4.2.5 Jessica Varley, ELA Teacher at Oliver Middle School, resigning effective February 16, 2024.

4.3 Substitutes

- 4.3.1 Douglas Schwind, Contracted Building Substitute, \$160 per day
- 4.3.2 Jenna Heick, pending fingerprint clearance
- 4.3.3 Brenna Colucci, Nurse, pending fingerprint clearance

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 Margaret King
- 4.4.2 Sara Herkey
- 4.4.3 Elizabeth Ervin

4.5 Leaves of Absence

None

4.6 Other

4.6.1-4.1.8 The following staff to be appointed as Student Support Program Teachers at the high school effective February 20, 2024 through February 23, 2024, at a rate of \$42.00 per hour.

- 4.6.1 Keishla Santiago
- 4.6.2 Scott Hopsicker
- 4.6.3 Maria Daley
- 4.6.4 Allen Barton
- 4.6.5 Craig Coon
- 4.6.6 Hugo Herrera
- 4.6.7 Brittany Moorhead
- 4.6.8 Pamela Hasen
- 4.6.9 Cindy Graham, Mentor Teacher, \$600 (prorated January – June)
- 4.6.10 **UPDATE** Matt Schirmer, Long term substitute Varsity Wrestling Coach, Level A – Off step 2 ~~\$1639~~ **\$1536**-(January ~~15~~ – Feb 2)
- 4.6.11 Neil Czerniak, (0.2) Extra Teaching Assignment, effective February 5, 2024 through June 28, 2024, \$9380.56.
- 4.6.12 Matthew Schirmer, (0.2) Extra Teaching Assignment, effective February 5, 2024 through June 28, 2024, \$5442.34.
- 4.6.13 Justin Geist, (0.2) Extra Teaching Assignment, effective February 5, 2024 through June 28, 2024, \$8236.12.
- 4.6.14 Shawn Prior, (0.2) Extra Teaching Assignment, effective February 5, 2024 through June 28, 2024, \$4656.66.
- 4.6.15 Ariel Dickinson, (0.2) Extra Teaching Assignment, effective February 5, 2024 through June 28, 2024, \$6167.04.
- 4.6.17 Patricia Arnold, (0.2) Extra Teaching Assignment, effective February 5, 2024 through June 28, 2024, \$7002.98.

CLASSIFIED**4.7 Appointments**

- 4.7.1 Sarah Brundage, to be appointed as a probationary Cleaner at the High School effective January 24, 2024. Rate is set at \$15.50 per hour. Probationary period begins on January 24, 2024 and ends on January 23, 2025.
- 4.7.2 Sandra Lapinski, to be appointed as a probationary Cleaner at the High School effective January 24, 2024. Rate is set at \$15.50 per hour. Probationary period begins on January 24, 2024 and ends on January 23, 2025. (Pending fingerprint clearance.)
- 4.7.3 Ilija Torres, to be appointed as a probationary School Aide/Cafeteria Monitor at Ginther School effective February 5, 2024. Rate is set at \$15.50 per hour. Probationary period begins on February 5, 2024 and ends on February 4, 2025.
- 4.7.4 Jillian Bourke, to be appointed as a probationary Bus Driver in the Transportation Department effective January 24, 2024. Rate is set at \$21.50 per hour. Probationary period begins on January 24, 2024 and ends on January 23, 2025.
- 4.7.5 Lisa Eichas, to be appointed as a probationary Bus Driver in the Transportation Department effective January 24, 2024. Rate is set at \$21.50 per hour. Probationary period begins on January 24, 2024 and ends on January 23, 2025.

4.8 Resignations

- 4.8.1 Jacob Coogan, Cleaner, Buildings and Grounds, resigning effective January 27, 2024.
- 4.8.2 Ilija Torres, Teacher Aide, Oliver Middle School, resigning effective February 4, 2024 pending board approval to the position of School Aide/Cafeteria Monitor.

4.9 Substitutes

- 4.9.1 Victoria O'Mara, Food Service Helper
- 4.9.2 Jennifer Craver, Bus Driver

4.10 Volunteers

- 4.10.1 Brenda Brunette

4.11 College Participants

- 4.11.1 Joseph Yaeger, Field Experience, (A. Pakusch)
- 4.11.2 Chalana Hampton, Field Experience, (L. Byrne-Emmerson)
- 4.11.3 Samantha Privitera-Reynolds, Field Experience, (M. Purcell)
- 4.11.4 Paige Thowe, Field Experience, (K. Sherman)

4.12 Leaves of Absence

- 4.12.1 Doretta Arva, Teacher Aide & School Aide/Cafeteria Monitor, effective February 13, 2024 through the anticipated date of March 26, 2024.

4.13 Other

- 4.13.1 UPDATE – Angela Yockel, change from Probationary appointment to Permanent appointment as a School Aide/Cafeteria Monitor retroactive to January 18, 2024.
- 4.13.2 UPDATE – Mackenzie Edlund, change from Probationary appointment to Permanent appointment as a Teacher Aide retroactive to January 22, 2024.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
 - Ms. Reichhart shared an audit committee meeting will be held Jan. 24 to review the single and extra classroom audit.
- 5.2 Mr. Howlett moved, seconded by Ms. Carbone,

WHEREAS, the Board of Education approve the Construction Management Services for the 2023 Capital

Improvement Project to Turner Construction Company in the amount of \$1,597,600.00

RESOLVED, that the Board of Education approve the Construction Management Services for the 2023 Capital Improvement Project to Turner Construction Company in the amount of \$1,597,600.00.

The motion carried 6-1 (Mr. Lewis opposed)

5.3 Mr. Turbeville moved, seconded by Ms. Robertson,

BOND RESOLUTION DATED JANUARY 23, 2024 OF THE BOARD OF EDUCATION OF THE BROCKPORT CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE CERTAIN CAPITAL IMPROVEMENTS CONSISTING OF ADDITIONS TO, AND CONSTRUCTION AND RECONSTRUCTION OF, SCHOOL BUILDINGS AND FACILITIES, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Brockport Central School District, New York, at meeting of such voters duly held on December 12, 2023, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the class of objects or purposes hereinafter described; and

WHEREAS, the Board of Education, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder (“SEQRA”), has completed its environmental review and, on October 17, 2023, has duly adopted a negative declaration and has determined that the implementation of the type I action as proposed will not result in any significant adverse environmental impacts;

NOW THEREFORE, BE IT RESOLVED by the favorable vote of not less than two-thirds of all of the members of such Board of Education, as follows:

Section 1. The Brockport Central School District shall undertake certain capital improvements to the School District’s existing school buildings and facilities, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the School District at a voter meeting on December 12, 2023.

Section 2. The Brockport Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$22,525,000, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein, and such amount is hereby appropriated therefor.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as “purpose”) is certain capital improvements consisting of additions to, and construction and reconstruction of, existing school buildings and facilities within the School District (each such building being a class “A” (fireproof and certain fire resistant) building as defined in Subdivision 11 of Paragraph a of Section 11.00 of said Local Finance Law), various site, athletic field and parking improvements, and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use.

Section 4. It is hereby determined and declared that (a) the aggregate maximum cost of said

purpose, as estimated by the Board of Education, is \$28,270,000; and (b) the Brockport Central School District's plan to finance the cost of said purpose is (i) to provide \$5,745,000 from the existing capital reserve fund for such costs; and (ii) to provide up to \$22,525,000 from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is thirty (30) years.

Section 6. The Brockport Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$22,525,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above-described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby shall mature within one year of the date of issuance thereof or such longer term as may be desired in accordance with the provisions of the Local Finance Law, (c) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement, and (d) current funds will be provided prior to the issuance of the Bonds or Bond Anticipation Notes herein authorized, to the extent, if any, required by Section 107.00 of the Local Finance Law.

Section 8. It is hereby determined and declared that the Brockport Central School District reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Brockport Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the sale and issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the authority to determine whether to accept bids electronically to the extent allowed by the Local Finance Law, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to credit or liquidity enhancements, if any, and to sell, issue and deliver said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and Local Finance Law, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education, Vice President and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same. The President of the Board of Education is additionally authorized (but not required) to execute and deliver a financing agreement with the Dormitory Authority of the State of New York and any other agreements and documents necessary to accomplish a financing, all as may be determined in the discretion of the President of the Board of Education.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes issued in anticipation of the sale of said Bonds may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

| | <u>AYES</u> | <u>NAYS</u> |
|----------------------|-------------|-------------|
| President Harradine | X | |
| Vice President Lewis | X | |
| Member Carbone | X | |
| Member Howlett | X | |
| Member Robertson | X | |
| Member Stroup | X | |
| Member Turbeville | X | |

RESOLVED, that the Board of Education accept the 2023 Capital Improvement Project Resolution. The motion carried 7-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business

- Mr. Winkley shared the District will be completing a fleet and facility study for the upcoming EV Bus requirements and exploring grant funding opportunities.

6.2 Mr. Lewis moved, seconded by Ms. Carbone,

Submitted to the Board of Education for their review and approval is a proposal from Facilities Equipment and Service Inc. including project materials and labor. Pricing is based on Piggyback Sourcewell Contract #071819-PTA Porter Athletic Equipment

The proposal, for materials and labor is for \$47,832 (11,958 x 4)

LaBella Associates, D.P.C. has verified and substantiated the bid, have conferred with the District and agree on the following recommendation.

RESOLVED, that the Board of Education approve the contract to Facilities Equipment and Service Inc in the amount of \$47,832 be awarded as recommended, and authorize the District Clerk to execute contract per this determination. The motion carried 7-0.

6.3 Mr. Turbeville moved, seconded by Ms. Robertson,

Submitted to the Board of Education for their review and approval is a proposal from Elmer W. Davis including project materials and labor. Pricing is based on Piggyback TIPS CNP# 210205 The proposal, for materials and labor is for \$46,600. LaBella Associates, D.P.C. has verified and substantiated the bid, have conferred with the District and agree on the following recommendation.

RESOLVED, that the Board of Education approve the contract to Elmer W. Davis in the amount of \$46,600 be awarded as recommended, and authorize the District Clerk to execute contract per this determination. The motion carried 7-0.

7. Human Resources

7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources

- Ms. Gulino shared that Professional Services (Education and Labor Relations) of Harris Beach will be moving to the law firm of Bond, Schoeneck & King PLLC.

8. Report of the Superintendent of Schools

8.1 Verbal – Sean C. Bruno, Superintendent of Schools

- Mr. Bruno provided updates on the following:
 - Governor’s preliminary aid proposal (9%)
 - Solar Eclipse – April 8
 - Meeting on Feb. 6 with college, town, village and law enforcement representatives to ensure alignment. Priority is safety and ensuring campus is ready for school the following day.
 - The District purchased eclipse glasses for students and staff.

9. Board Operations

- None

10. Old Business

- None

11. Other Items of Business

- None

12. Round Table

- Ms. Carbone shared the BEST Foundation is distributing post cards to all staff.
- Mr. Howlett shared the following:
 - Sad news that Mr. Milner passed away over the weekend
 - Thank you to BCSD for providing information on their electronic hall pass system with Gates Chili CSD – they are piloting it with 20 teachers
 - Nine AP exams next year will only be offered virtually (three are history)
 - Alumni Association update: Fundraising efforts to fund scholarships and their banquet have begun and they are reaching out to area businesses for support.
- Mr. Harradine shared the Evening of Jazz is on Feb. 15 at 5 p.m. in the high school cafeteria – it is always a great concert!

13. Executive Session

13.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 7:27 p.m. to enter into Executive Session for the purpose of discussing the employment history of a particular person. The motion carried 7-0.

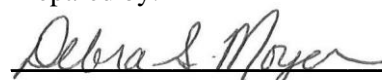
Ms. Carbone moved, seconded by Mr. Howlett, the Board entered into executive session at 7:40 p.m. The motion carried 7-0.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned executive session and entered into regular session at 8:25 p.m. The motion carried 7-0.

14. Adjournment

14.1 Mr. Howlett moved, seconded by Mr. Lewis, the Board adjourned the meeting at 8:25 p.m. The motion carried 7-0.

Prepared by:


Debra Moyer, District Clerk

2/6/24

Date